

COMMUNITY AND SENIOR SERVICES OF LOS ANGELES COUNTY

GLORIA MOLINA YVONNE BRATHWAITE BURKE ZEV YAROSLAVSKY DON KNABE MICHAEL D. ANTONOVICH

June 17, 2003

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, California 90012

Dear Supervisors:

ACCEPTANCE AND ALLOCATION OF 2002 AUGMENTATION FUNDS FROM THE CALIFORNIA STATE DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT FOR NATURALIZATION SERVICES (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

- 1. Authorize the Director of CSS, or his designee, to amend the 2002 Naturalization Services contracts with DCSD in the amount of \$167,961 for administration and operation of naturalization services, after approval as to form by County Counsel.
- 2. Approve the allocation of \$151,167 to the nine citizenship service providers in Attachment B, \$8,397 for CSS Naturalization program services, and \$8,397 for CSS administrative costs. The program costs are fully financed using Naturalization Services Provider (NSP) funds.
- Authorize the Director of CSS, or his designee, to amend service provider contract agreements, effective upon Board approval through December 31, 2003, after County Counsel's approval as to form, consistent with the requirements of DCSD 2002 Naturalization Services Contract and County mandates.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

DCSD received a fiscal year 2002-2003 State Budget General Fund appropriation to continue providing naturalization program services in California. CSS, in partnership with nine naturalization service providers, responded to the State's Request for Proposal for naturalization services. DCSD allocated additional NSP funds to CSS to administer and coordinate naturalization services

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with the nine organizations. The recommended action will enable CSS to accept the additional funding from DCSD, amend the required contract agreements with DCSD, and amend program agreements with the nine service providers per Attachment B.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan Goal of Service Excellence.

FISCAL IMPACT

There is no impact on the County's general fund as the program is fully funded by NSP funding. The \$167,961 funding will be allocated as follows:

\$ 8,397	CSS Administration
\$ 8,397	CSS Naturalization Program Services
\$151,167	Contracted Service Providers (See Attachment B)
\$167,961	

The funding has been included in the department's fiscal year 2003/04 Proposed Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

DCSD will contract with CSS for the delivery of naturalization services to legal immigrants residing in four service areas in the County of Los Angeles. CSS will amend sub-contract agreements with nine citizenship service providers who will provide free naturalization services to the elderly, disabled and low-income legal immigrants.

CONTRACTING PROCESS

CSS will amend agreements with the nine (9) agencies in accordance with CSS' contractual agreement with DCSD.

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IMPACT ON CURRENT SERVICES

The recommended actions will provide free naturalization services to legal residents eligible to become United States citizens.

Respectfully submitted,

ROBERT RYANS

Director

Attachments (2)

c: David E. Janssen Lloyd W. Pellman Violet Varona-Lukens J. Tyler McCauley

STATE OF CALIFORNIA TANDARD AGREEMENT STD. 213 A (NEW 02/98)

	•	Į.	
		AGREEMENT NUMBER 01N-2340	AMENDMENT NUMBER
1.	This Agreement is entered into between the State Agency and the	e Contractor named bala	
-	STATE AGENCT S NAME	de conductor named belo)W
	Department of Community Services and Development		
•	CONTRACTOR'S NAME		
	Los Angeles Community Department of Community and Se	nior Services	
2.	The term of this		
	Agreement is: March 7, 2002 through December 31, 200	03	÷
3.	The maximum amount		
	of this Agreement is: \$ 202,375.00		
4.	The parties mutually agree to this amendment as follows. All acpart of the Agreement and incorporated herein:	ctions noted below are by	this reference made a
	The total consideration payable to Contractor by the State \$154,312.00 to \$202,375.00, reflecting an increase of \$48	has changed from 3,063.00.	

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFOR Department of Ge Use On	neral Services
CONTRACTOR'S NAME (If other than an individual, state whether a corpor	ration, parmership, etc.)		
Los Angeles Community Department of Community and Ser	nior Services	1.7%	\$4 × 1
BY (Authorized Signature)	DATE SIGNED (Do not type)		
PRINTED NAME AND TITLE OF PERSON SIGNING		I hereby certifications for	exemption have
ADDRESS		been complied document is a	d with which this " " xempt from the
3175 West Sixth Street, Room 400, Los Angeles, CA 90020-17	708	Department o	f General Services'
STATE OF CALIFORNIA			
AGENCY NAME Department of Community Services and Development		£2.	
BY (Authorized Signature)	DATE SIGNED (Do not type)	3.	
PRINTED NAME AND TITLE OF PERSON SIGNING Richard J. Bueche, Chief Financial Officer			
ADDRESS			
700 North 10th Street, Sacramento, California 95814	•	Exempt per	

STATE OF CALIFO	RNIA
STANDARD A	GREEMENT
STD. 213 A (NEW 0	; 2/98)

	1	V	
		GREEMENT NUMBE ? 01N-2341	AMENDMENT NUMBER 4
1.	. This Agreement is entered into between the State Agency and the C	Contractor named bel	ow
	STATE AGENCY'S NAME Department of Community Services and Development CONTRACTOR'S NAME		
	Los Angeles Community Department of Community and Senior	Services	
2.	The term of this Agreement is: March 7, 2002 through December 31, 2003		
3.	of this Agreement is: \$ 160,658.00		
4.	The parties mutually agree to this amendment as follows. All action part of the Agreement and incorporated herein:	is noted below are b	y this reference made a
			<i>;</i> ;
	1. The total consideration payable to Contractor by the State has \$122,503.00 to \$160,658.00, reflecting an increase of \$38,15	changed from 5.00.	
			€ 1 : :

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporati	ion, parmership, etc.)	
Los Angeles Community Department of Community and Senio		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		I hereby certify that all conditions for exemption have
ADDRESS		been complied with, and this
3175 West Sixth Street, Room 400, Los Angeles, CA 90020-1708		document is exempt from the Department of General Services approval.
STATE OF CALIFORNIA		арргота.
AGENCY NAME Department of Community Services and Development		
BY (Authorized Signature)	DATE SIGNED (Do not type)	÷ .
PRINTED NAME AND TITLE OF PERSON SIGNING Richard J. Bueche, Chief Financial Officer		
ADDRESS 700 North 10th Street, Sacramento, California 95814		Exempt per

IDDRESS

'00 North 10th Street, Sacramento, California 95814

☐ Exempt per

STD. 213 A (NEW 07/98)	1		Attacinnent A
		ENT NUMBER N-2342	AMENDMENT NUMBER
1. This Agreement is entered into between the State STATE AGENCY'S NAME	Agency and the Contra	Ctor name i 1 1	4
Department of Community Services and Devel	lopment		ow .
Los Angeles Community Department of Community The term of this	nunity and Senior Serv	inoc	
Agreement is: March 7, 2002 through Dec		ices	
The maximum amount of this Agreement is: \$ 235,135.00			
4. The parties mutually agree to this amendment as for part of the Agreement and incorporated herein:	ollows. All actions note	ed below are by	this reference made a
1. The total consideration payable to Contracto \$179,292.00 to \$235,135.00, reflecting an ir	or by the State has chang ncrease of \$55,843.00.	ed from	;
IN WITNESS WHEREOF, this Agreement has been executed	by the parties by		
CONTRACTOR		Departm	CALIFORNIA nent of General Services
CONTRACTOR'S NAME (If other than an individual, state whether a corporati	ion, partnership, etc.)		Use Only
Los Angeles Community Department of Community and Senio	DATE SIGNED (Do not type)		
PRINTED NAME AND TITLE OF PERSON SIGNING			
ADDRESS 175 West Sixth Street, Room 400, Los Angeles, CA 90020-1708		been door	reby certify that all ditions for exemption have complied with, and this unent is exempt from the artment of General Services'
STATE OF CALIFORNIA		appr	oval,
GENCY NAME Department of Community Services and Development Y (Authorized Signuture)			
- Planin Con Signature)	DATE SIGNED (Do not type)	*	
RINTED NAME AND TITLE OF PERSON SIGNING Richard J. Bueche, Chief Financial Officer			

TATE OF CALIFORNIA TANDARD AGREEMENT TD. 213 A (NEW 92/98)

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	AGREEMENT NUMBER 01N-2343	AMENDMENT NUMBER 4
This Agreement is entered into between the State Agency and	the Contractor named bel	OW.
STATE AGENCY'S NAME	The Confidence Indirect Bell	OW
Department of Community Services and Development		
CONTRACTOR'S NAME		
Los Angeles Community Department of Community and	Senior Services	
The term of this		
Agreement is: March 7, 2002 through December 31, 2	2003	•
The maximum amount		
of this Agreement is: \$ 109,054.00		
The parties mutually agree to this amendment as follows. All part of the Agreement and incorporated herein:	actions noted below are by	y this reference made a
		. :
1. The total consideration payable to Contractor by the Sta \$83,154.00 to \$109,054.00, reflecting an increase of \$2	ate has changed from 25,900.00.	
	Department of Community Services and Development CONTRACTOR'S NAME Los Angeles Community Department of Community and The term of this Agreement is: March 7, 2002 through December 31, The maximum amount of this Agreement is: \$ 109,054.00 The parties mutually agree to this amendment as follows. All part of the Agreement and incorporated herein: 1. The total consideration payable to Contractor by the States.	This Agreement is entered into between the State Agency and the Contractor named belestate Agency's NAME Department of Community Services and Development CONTRACTIONS NAME Los Angeles Community Department of Community and Senior Services The term of this Agreement is: March 7, 2002 through December 31, 2003 The maximum amount of this Agreement is: \$ 109,054.00 The parties mutually agree to this amendment as follows. All actions noted below are by part of the Agreement and incorporated herein:

CONTRACT	OR	CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether	her a corporation, partnership, etc.)	
Los Angeles Community Department of Communit	y and Senior Services	
BY (Authorized Signature)	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		I hereby certify that all conditions for exemption have
ADDRESS		been complied with, and this document is exempt from the
3175 West Sixth Street, Room 400, Los Angeles, CA	90020-1708	Department of General Services' approval.
STATE OF CALIF		
AGENCY NAME Department of Community Services and Developme	ent	
BY (Authorized Signature)	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		<u>.</u>
Richard J. Bueche, Chief Financial Officer	•	
ADDRESS		
700 North 10th Street, Sacramento, California 958	14	☐ Exempt per

2002-2003 Naturalization Services Program Contract Totals

TOTAL FUNDS \$ 131,743 \$ 127,666 \$107,648 \$ 636,502 \$ 42,638 \$ 54,113 \$ 33,902 \$ 42,638 \$ 64,407 \$ 31,747 **AUGMENTATION FUNDS** \$ 23,830 \$ 11,000 \$ 16,800 \$ 10,000 \$ 27,907 \$10,000 \$ 11,000 \$ 23,830 \$ 16,800 \$151,167 CONTRACT CURRENT \$ 485,335 \$103,836 \$103,836 \$ 23,902 \$31,638 \$83,818 \$31,638 \$ 37,313 \$ 21,747 \$ 47,607 Asian Pacific American Legal Center Russian Jewish Community Cultural Santa Clarita Valley Committee on AGENCY NAME Korean American Coalition Cal State Long Beach-605 Citizenship Project Jewish Family Services S.F.V. Interfaith Council International Institute Totals Catholic Charities Center Aging